

The Regular Meeting of the Board of Education of Madison Central School was held on June 21, 2022 at 6:30 pm in the auditorium.

**MEMBERS PRESENT:** Mrs. Laura Billings  
Ms. Jessica Clark  
Mrs. Jennifer Lavoie  
Mr. Brett Reiter  
Mr. Jona Snyder  
Ms. Jennah Turner

**MEMBERS ABSENT:** Mr. Mike Filipovich

**OTHERS PRESENT:** Mr. Jason Mitchell, Superintendent  
Mrs. LeeAnn Cucci, Elementary Principal  
Mr. Larry Nichols, MS/HS Principal  
Mr. Brian Latella, Director of Curriculum  
Mrs. Melanie Brouillette, Treasurer  
Ms. Tracey Lewis, District Clerk

- I. Call to Order
  - a. Mrs. Lavoie, president, called the meeting to order at 6:30 pm.
- II. Agenda Additions
- III. Consent Agenda
  - a. Approval of Agenda for this meeting

**MOTION # 1 - APPROVAL OF AGENDA**

ON THE MOTION of Mr. Snyder, seconded by Ms. Turner, the Board moved to approve the agenda for this meeting. Motion carried 6 yes, 0 no.

- b. Approval of Minutes
  1. June 7, 2022 Workshop Meeting Minutes

**MOTION # 2 - APPROVAL OF MINUTES**

ON THE MOTION of Ms. Clark, seconded by Mrs. Billings, the Board moved to approve the minutes from the June 7, 2021 Workshop Meeting. Motion carried 6 yes, 0 no.

- IV. Executive Session
  - a. To discuss confidential employee salary contracts

**MOTION # 3 - ENTER EXECUTIVE SESSION**

ON THE MOTION of Ms. Snyder, seconded by Mrs. Billings, the Board moved to enter into Executive Session at 6:32 pm to discuss confidential employee salary contracts. Motion carried 6 yes, 0 no.

- V. Adjourn Executive Session and resume regular meeting

**MOTION # 4 - ADJOURN EXECUTIVE SESSION AND RESUME REGULAR MEETING**

ON THE MOTION of Mr. Snyder, seconded by Ms. Turner, the Board moved to adjourn Executive Session and resume the Regular Meeting at 6:37 pm. Motion carried 6 yes, 0 no.

- VI. Public Forum
  - a. A parent shared his concerns over a conversation that occurred between a District employee and a student.

VII. Reports

a. Treasurer

1. Updated Internal Claims Auditor's Report

**MOTION # 5 - APPROVAL OF INTERNAL CLAIMS AUDITOR'S REPORT**

ON THE MOTION of Mr. Snyder, seconded by Mrs. Billings, the Board moved to approve the updated Internal Claims Auditor's Report. Motion carried 6 yes, 0 no.

2. Treasurer's Report dated May 31, 2022

**MOTION # 6 - APPROVAL OF TREASURER'S REPORT**

ON THE MOTION of Ms. Turner, seconded by Mrs. Billings, the Board moved to approve the May 31, 2022 Treasurer's Report. Motion carried 6 yes, 0 no.

3. Detail Warrants

**MOTION # 7 - APPROVAL OF DETAIL WARRANTS**

ON THE MOTION of Ms. Clark, seconded by Mrs. Billings, the Board moved to approve the Detail Warrants as follow: Warrant Number 51 - Fund A - 5/16/22 - 6 pages, Warrant Number 52 - Fund A - 5/27/22 - 5 pages, Warrant Number 49 - Fund A - 6/6/22 - 3 pages, Warrant Number 23 - Fund C - 5/16/22 - 2 pages, Warrant Number 24 - Fund C - 5/27/22 - 1 page, Warrant Number 17 - Fund FA22 - 5/16/22 - 1 page, Warrant Number 18 - Fund FA22 - 5/27/22 - 1 page. Motion carried 6 yes, 0 no.

4. Approval of Transfers

**MOTION # 8 - APPROVAL OF TRANSFERS**

ON THE MOTION of Ms. Clark, seconded by Mr. Snyder, the Board moved to approve the Transfers. Motion carried 6 yes, 0 no.

5. Approval to cancel outdated checks as provided

**MOTION # 9 - APPROVAL TO CANCEL CHECKS**

ON THE MOTION of Mrs. Billings, seconded by Ms. Turner, the Board moved to approve the cancellation of outdated checks as provided. Motion carried 6 yes, 0 no.

6. The Fund Balance was discussed.

b. Superintendent – Information Items

1. Mr. Mitchell reminded the Board that graduation will be Friday at 7 pm in the gym.

c. Superintendent – Approval Items

1. Tenure Recommendations

- a. Michelle Nolan effective September 4, 2022 in Elementary Education

**MOTION # 10 - APPROVAL OF TENURE**

ON THE MOTION of Ms. Turner, seconded by Mr. Snyder, the Board moved to approve the Tenure Recommendation for Michelle Nolan affection September 4, 2022 in Elementary Education. Motion carried 6 yes, 0 no.

2. Approval of Confidential Employee Contracts for July 1, 2022 through June 30, 2024
  - a. Melanie Brouillette, Treasurer
  - b. Tracey Lewis, Superintendent's Secretary/District Clerk
  - c. Jeff Pieters-Hayduke, Head Bus Driver
  - d. Amanda Barton, Learning Coach

**MOTION # 11 - APPROVAL OF CONFIDENTIAL EMPLOYEE CONTRACTS FOR JULY 1, 2022 THROUGH JUNE 30, 2024**

ON THE MOTION on Mr. Snyder, seconded by Ms. Clark, the Board moved to approve the Confidential Employee Contracts for July 1, 2022 through June 30, 2022 for Melanie Brouillette, Treasurer, Tracey Lewis, Superintendent's Secretary/District Clerk, Jeff Pieters-Hayduke, Head Bus Driver and Amanda Barton, Learning Coach. Motion carried 6 yes, 0 no.

3. Approval of District Wide Safety Plan for 2022-23

**MOTION # 12 - APPROVAL OF DISTRICT WIDE SAFETY PLAN FOR 2022-23**

ON THE MOTION of Mrs. Billings, seconded by Mr. Snyder, the Board moved to approve the District Wide Safety Plan for 2022-23. Motion carried 6 yes, 0 no.

4. Approval of using Section III rates for Shot Clock and Scoreboard wages for the current year (2021-22) and moving forward

**MOTION # 13 - APPROVAL OF SECTION III RATES FOR SHOT CLOCK AND SCOREBOARD**

ON THE MOTION of Mrs. Billings, seconded by Ms. Turner, the Board moved to approve the use of the Section III rates for Shot Clock and Scoreboard wages for the current year (2021-22) and moving forward. Motion carried 6 yes, 0 no.

5. Approval of creation of Matthew Crovella Memorial Award of \$100 to be given annually beginning in June 2022

**MOTION # 14 - APPROVAL OF CREATION OF MATTHEW CROVELLA MEMORIAL AWARD**

ON THE MOTION of Ms. Clark, seconded by Mrs. Billings, the Board moved to approve the creation of the Matthew Crovella Memorial Award of \$100 to be given annually beginning in June 2022. Motion carried 6 yes, 0 no.

6. Approval of creation of Darren L Masker Award of \$250 to be given annually beginning in June 2022

**MOTION # 15 - APPROVAL OF CREATION OF DARREN L. MASKER AWARD**

ON THE MOTION of Ms. Turner, seconded by Mrs. Billings, the Board moved to approve the creation of the Darren L. Masker Award of \$250 to be given annually beginning in June 2022. Motion carried 6 yes, 0 no.

7. Approval of additional 4.5 days for Robert Magee for 2021-22

**MOTION # 16 - APPROVAL OF ADDITIONAL DAYS**

ON THE MOTION of Mrs. Billings, seconded by Ms. Turner, the Board moved to approve 4.5 additional paid days for Robert Magee for the 2021-22 school year. Motion carried 6 yes, 0 no.

VIII. Committee Reports

- a. The Policy Committee met and the recommendations follow in the Policy Section.

IX. Policy

- a. Second Reading of Policy # 0010 entitled "Equal Opportunity and Prohibition of Discrimination and Harassment (Including Sexual Harassment)"
- b. Second Reading of Policy # 0013 entitled "Title IX Grievance Process"

**MOTION # 17 - APPROVAL OF POLICY**

ON THE MOTION of Mrs. Billings, seconded by Mr. Snyder, the Board moved to approve the second readings of Policy # 0010 entitled "Equal Opportunity and Prohibition of Discrimination and Harassment "Including Sexual Harassment" and Policy # 0013 entitled "Title IX Grievance Process". Motion carried 6 yes, 0 no.

- c. The First Reading of Policy # 5101 entitled "School Vandalism" was done.
  - d. The First Reading of Policy # 5200 entitled "Automated External Defibrillation (AED) Policy was done.
  - e. The First Reading of Policy # 8402 entitled "Education Support Materials Selection" was done.
  - f. Notice of the Superintendent's Approval of Regulation # 0013.1 entitled "Title IX Grievance Process" was given.
  - g. Notice of the Superintendent's Approval of Regulation # 7002.1 entitled "Procedures for Achieving Education of Homeless Children" was given.
- X. Old Business
- a. None
- XI. Board of Education Discussion Items
- a. None
- XII. New Business
- a. Personnel
    - 1. Approval of Contract
      - a. Superintendent Jason A. Mitchell for July 1, 2022 through June 30, 2027

**MOTION # 18 - APPROVAL OF SUPERINTENDENT'S CONTRACT**

ON THE MOTION of Ms. Turner, seconded by Mrs. Billings, the Board moved to approve the Superintendent's Contract for Jason A. Mitchell for July 1, 2022 through June 30, 2027. Motion carried 6 yes, 0 no.

- 2. Resignations
  - a. Jonathan Silkowski - Special Education Teacher effective August 31, 2022

**MOTION # 19 - ACCEPTANCE OF RESIGNATION**

ON THE MOTION of Mrs. Billings, seconded by Mr. Snyder, the Board moved to accept the resignation of Jonathan Silkowski as Special Education Teacher, with regrets, effective August 31, 2022. Motion carried 6 yes, 0 no.

- 3. Summer School Appointments (19 days at the contractual rate)
  - a. Julianna Zegarelli - English
  - b. Amy Leahey - Math

**MOTION # 20 - APPROVAL OF SUMMER SCHOOL APPOINTMENTS**

ON THE MOTION of Ms. Turner, seconded by Mrs. Billings, the Board moved to approve the Summer School Appointments of Julianna Zegarelli for English and Amy Leahey for Math. Motion carried 6 yes, 0 no.

- 4. Leave Requests
  - a. Jennifer Fowler - Unpaid leave for June 13, 2022
  - b. Jamie Bruno - FMLA from mid-late November 2022 for the remainder of the 22-23 school year utilizing sick time during the disability period and then unpaid time through the remainder of the school year
  - c. Matthew Bruno - FMLA from mid-late November 2022 for a period of approximately 15 days utilizing sick time

**MOTION # 21 - APPROVAL OF LEAVE REQUESTS**

ON THE MOTION of Ms. Clark, seconded by Mr. Snyder, the Board moved to approve the leave requests as follow: Jennifer Fowler - Unpaid leave for June 13, 2022, Jamie Bruno - FMLA from mid-late November 2022 for the remainder of the 22-23 school year utilizing sick time during the disability period and then unpaid time through the remainder of the school year and Matthew Bruno - FMLA from mid-late November 2022 for a period of approximately 15 days utilizing sick time. Motion carried 6 yes, 0 no,

- b. CSE/CPSE Recommendations – in official packet

**MOTION # 22 - APPROVAL OF CSE/CPSE RECOMMENDATIONS**

ON THE MOTION Ms. Clark, seconded by Mr. Snyder, the Board moved to approve the CSE/CPSE Recommendations as found in the official packet. Motion carried 6 yes, 0 no.

- c. Principal / Director Reports

1. Mrs. Cucci, Elementary Principal, shared that the Computer Based Testing for ELA for 3rd grade went smoothly, the Kindergarten celebration and 5th grade Moving Up ceremony went well and the PreK graduation is Wednesday. The last couple of weeks of school have been very busy with Field Days, lake days and trips to area zoos. PreK and Kindergarten screenings have been done and Amanda Barton is running the summer enrichment program for the elementary.
2. Mr. Nichols stated that Regents are well underway and that there is a new appeals process that is going to be causing scoring to take additional time. July 11th is the start of the summer school for middle school students and will run for four weeks. Senior Awards night is Wednesday with Graduation on Friday at 7 pm. Baccalaureate services were well attended this past Sunday.
3. Mr. Latella shared many new plans for summer professional development including Jody Popple, MTSS, training at Vernon Downs, Olivia Wahl and the new teacher orientation which will be planned for late summer.

XIII. Correspondence

- a. A thank you card from the family of Charles F. Cotter Jr. was shared.
- b. The MCS End of Year Library Report was shared.
- c. The Summer Reading Program flier was shared.

XIV. Question & Answer Opportunity

- a. None

XV. Executive Session

- a. To discuss the Superintendent's Evaluation

**MOTION # 23 - ENTER EXECUTIVE SESSION**

ON THE MOTION of Mr. Snyder, seconded by Ms. Turner, the Board moved to enter in Executive Session at 7:00 pm to discuss the Superintendent's Evaluation with Ms. Clark acting as clerk. Motion carried 6 yes, 0 no.

XVI. Adjourn Executive Session

**MOTION # 24 - ADJOURN EXECUTIVE SESSION**

ON THE MOTION of Mrs. Billings, seconded by Mr. Reiter, the Board moved to adjourn Executive Session at 7:18 pm. Motion carried 6 yes, 0 no.

XVII. Adjournment

**MOTION # 25 - ADJOURNMENT**

ON THE MOTION of Mr. Snyder, seconded by Ms. Turner, the Board moved to adjourn for the evening at 7:20 pm. Motion carried 6 yes, 0 no.